

2022-2023.

6908 MINUTES OF THE DEPARTMENT OF ENGLISH

The Departmental meeting of English of SVRPS Dr K.S. Raju Arts College (A), Penugonda was held on 17-10-2022, at 4:30 PM in the Department under the Chairmanship of K. Sasi Kumar HOD of English.

Members Present:

1. K. SASIKUMAR.
HOD of English.
2. P.Y. KRUPAVARAO
Lecturer in English.
3. P. MALESWARA.
Lecturer in English.
4. K. LAKSHMULLA.
Lecturer in English.
5. K. SUDASHA.
Lecturer in English.

[Signatures]
K.L. Lakshma

AGENDA:

- ① To prepare Departmental Timetable.
- ② To distribute workload.
- ③ To implement Autonomous Syllabus.
- ④ To conduct Remedial Classes.
- ⑤ To conduct Student Seminars.

MEETING NO: 01.

6512

17-10-2022

RESOLUTIONS:

- ① The Department of English has unanimously resolved to prepare Departmental Timetable in consultation with Timetable Committee as per the convenience of the staff members.
- ② It is unanimously resolved to distribute the workload of the Department among the staff members.
- ③ It is unanimously resolved to implement the Autonomous Syllabus for B.A. 2 Semester Students of BA/BK/Bcom for the Academic year 2022-2023.
- ④ It is unanimously resolved to conduct Remedial classes for Academically backward students after the College hours.
- ⑤ It is unanimously resolved to conduct Student Seminars for B.A. 2 Semester Students of BA/BK/Bcom to improve their spoken skills, presentation skills and Leadership Qualities.

[Signature]
K. SASIKUMAR, M.A., M.Phil.,
Head of the Dept. of English
S.V.K.P. & Dr. K.S. Raju Arts & Science College
PENUGONDA - 534 320, W.G.

66th MINUTES OF THE DEPARTMENT OF ENGLISH.

The Departmental meeting of English of SVKP & Dr. K. S. Raju Arts College (A), Penugonda, was held on 05-01-2023 at 4:30 pm in the Department under the Chairmanship of Sasi Kumar, HOD of English.

Members Present:

1. DR. SASI KUMAR,
HOD of English.
2. P. Y. KRUPAVARAM,
Lecturer in English.
3. P. MALLEWARAI,
Lecturer in English.
4. K. L. PRATHULLA,
Lecturer in English.

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AGENDA:

1. To Complete the Syllabus in time
2. To Distribute Study material
3. To Assign Assignments
4. To Conduct Interim Examinations

MEETING NO: 02.

67

05-01-2023.

RESOLUTIONS:

- ① The Department of English has unanimously resolved to complete the syllabus of III & II Semesters of BA/BSc/Bcom.
- ② It is unanimously resolved to distribute the study material of III & II Semesters to the students to prepare well for Public examinations.
- ③ It is unanimously resolved to assign the Assignments for III & II Semesters students to enable their Writing & Reading skills.
- ④ It is unanimously resolved to conduct Interim examinations as a part of Continuous assessment process.

[Signature]
K. SASI KUMAR, M.A., M.Phil.,
Head of the Dept. of English
SVKP & Dr. K. S. Raju Arts & Science College
PENUGONDA - 534 320, W.G

68 MINUTES OF THE DEPARTMENT OF ENGLISH.

The Departmental meeting of English of SVKPS of K.S. Raju Arts & Science College, Penugonda, was held on 13-03-2023. at 4:30 PM in the Department under the Chairmanship of K. SASI KUMAR HOD of English.

Members Present:

- ① K. SASI KUMAR
HOD of English.
- ② P. Y. KRAPAVARAM.
Lecturer in English
- ③ P. KALLISWARI.
Lecturer in English.
- ④ K. L. Raghavula.
Lecturer in English

AGENDA:

1. Distribution of Departmental Workload.
- ② Timetable
- ③ Implementation of Syllabus.
- ④ Student Services.
- ⑤ Quiz Programmes.

MEETING NO: 03.

69

13-03-2023

RESOLUTIONS:

- ① It has been unanimously resolved to distribute the Departmental Workload among staff members.
- ② It is unanimously resolved to prepare Departmental Timetable in consultation with the Timetable Committee as per the Convention of the Staff members.
- ③ The Department of English unanimously resolved to follow the Autonomous Syllabus for BSc / BBA / B.A. for the academic year 2022-23.
- ④ It is unanimously resolved to conduct the Student Services for the Semesters Students.
- ⑤ It is unanimously resolved to conduct Quiz Programmes to the students on the basis of English grammar.

(Signature)
K. SASI KUMAR, M.A., M.Phil.
Head of the Dept. of English
SVKPS & Dr. K.S. Raju Arts & Science College
PENUGONDA - 534 320, W.G

70 MINUTES OF THE DEPARTMENT OF ENGLISH

The Departmental meeting of English of SVKP & Dr. K.S. Raju Arts College (P) Penugonda was held on 17-06-2023, at 5:00 PM in the Department of English under the Chairmanship of K. Sasi Kumar, HOD of English.

Members Present:

- ① K. SASI KUMAR.
HOD of English.
- ② P. Y. KRUPAVARAM.
Lecturer in English.
- ③ P. HALLENWARI.
Lecturer in English.
- ④ K. L. PRAFULLA.
Lecturer in English.

AGENDA:

- ① To Complete the Syllabus in time.
- ② To Distribute the Study material.
- ③ To Assign Assignments.
- ④ To Conduct Internal Examinations.
- ⑤ To Conduct Guest Lectures.

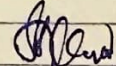
MEETING NO: 04.

71

07-06-2023.

RESOLUTIONS:

- ① The Department of English unanimously resolved to complete the syllabus for I semester students of BA/BSc/BCom/BCA in time without any delay.
- ② It is resolved to distribute the study material for I semester students to prepare cell for the Public Examinations.
- ③ It is resolved to assign Assignments to I semester students of BA/BSc/BCom/BCA to enhance the ability of Reading and Writing skills.
- ④ It is resolved to conduct internal exams as a part of Continuous Assessment process.
- ⑤ It is unanimously resolved to invite eminent faculty members from various Colleges to deliver Guest Lectures as a part of Faculty Exchange Programme.


K. SASI KUMAR, M.A., M.Phil.
Head of the Dept. of English
SVKP & Dr. K.S. Raju Arts & Science College
PENUGONDA - 534 320, W.G