

2021-2022.

56 MINUTES OF THE DEPARTMENT OF ENGLISH.

The Departmental Meeting of English of SVKPS
Dr K.S. Ravi Azhik College (A), Perungudi, was conducted
on 16-11-2021 at 4:30 PM. in the Department
Under the chairmanship of ~~P. Mallewar~~ ~~HOD of English~~
P. Mallewar's HOD of English.

Members Present:

1. P. MALLEWAR.
HOD of English.
2. K. L. PRATHULLA.
Lecturer in English.
3. K. Sumathi.
Lecturer in English.

AGENDA:

1. To distribute Timetable
2. To distribute workload.
To follow Autumn syllabus.
3. To conduct Remedial classes
4. To conduct Student Seminars.

MEETING NO: 01

57

16-11-2021.

RESOLUTIONS:

- ① The Department of English has unanimously resolved to prepare the Timetable in consultation with the Timetable Committee as per the convenience of the Staff members.
- ② It is unanimously resolved to distribute the workload among the Staff members.
- ③ The Department of English has unanimously resolved to filter and implement the syllabus of Autonomus for III & I Semester Students of B.A / B.Sc / B.Com Students. for the Academic year 2021-2022.
- ④ It is resolved to conduct Remedial Teaching classes for academically backward ~~students~~ students after the completion of College work.
- ⑤ It is unanimously resolved to conduct Student Seminars for III & I Semester Students

P. Mallewar
(P. MALLEWAR)

The Departmental Meeting of English of SVKP & Dr. K.S. Raju Arts College (W), Penugonda was held on 01-02-2022 at 4:30 PM in the Department under the chairmanship of K. SASI KUMAR, HOD of English.

Members Present:

1. K. SASI KUMAR.
HOD of English.
2. P. Y. KRISHNARAM.
Lecturer in English
3. P. MALLEWARA.
Lecturer in English
4. K. L. PRAPALLA
Lecturer in English
5. K. S. MATHI
Lecturer in English

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AGENDA:

1. To complete the syllabus in time
2. To distribute study material
3. To assign assignments
4. To conduct Internal Examinations.

01-02-2022.

RESOLUTIONS:

- ① The Department of English has unanimously resolved to complete the syllabus for III & I Semester students of BAPSE/Bcom.
- ② It has unanimously resolved to distribute the study material for III & I Semester students to prepare well for Public Examinations.
- ③ It is resolved to assign Assignments for III & I Semester students of BAPSE/Bcom to enable them the Reading & Writing skills.
- ④ It is unanimously resolved to conduct Internal Examinations for III & I Semester students of BAPSE/Bcom.

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K. SASI KUMAR, M.A., M.Phil.
Head of the Dept. of English
SVKP & Dr. K.S. Raju Arts & Science College
PENUGONDA - 534 320, W.G

The Departmental meeting of English of SVKP & Dr. K.S. Raju Arts College (A), Penugonda, was held on 01-06-2022 at 4:30 PM in the Department under the Chairmanship of K. Sasi Kumar, HOD of English.

Members Present:

1. K. SASI KUMAR.
HOD of English.
2. P. Y. KRUPAVARAM
Lecturer in English.
3. P. MALLESWARI.
Lecturer in English.
4. K. N. PRADEEPTHA.
Lecturer in English.
5. K. SUMATHI.
Lecturer in English.

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AGENDA:

- ① To prepare Departmental Timetable.
- ② To distribute workload.
- ③ To implement Autonomous Syllabus.
- ④ To conduct Student Seminars.

01-06-2022

RESOLUTIONS:

- ① It is unanimously resolved to prepare the Departmental Timetable in consultation with the Timetable Committee, as per the convenience of staff members.
- ② It is unanimously resolved to distribute the workload of the Department among the staff members.
- ③ The Department of English has unanimously resolved to implement the Autonomous syllabus for II Semester students of BA/BSc Program for the academic year 2021-2022.
- ④ It is unanimously resolved to conduct the student seminars for II Semester students of BA/BSc/Bsw.

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K. SASI KUMAR, M.A., M.Phil.
Head of the Dept. of English
S.V.K.P & Dr. K.S. Raju Arts & Science College
PENUGONDA - 534 320, W.G

The Departmental meeting of English of SVRPS & Dr. K.S. Raju Arts College (A), Penugonda, was held on 01-08-2022 at 4:30 PM in the Department. Under the Chairmanship of K. Sasi Kumar HOD of English.

Members Present:

1. K. SASI KUMAR.
HOD of English.
2. P. Y. KRISHNAN,
Lecturer in English
3. P. MALLESWARI,
Lecturer in English
4. K. L. PRAPATHA,
Dept. English Lecturer
5. K. SUMATHI,
Lecturer in English.

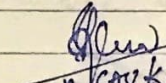
AGENDA:

- ① To Complete the syllabus in time
- ② To distribute the study material
- ③ To Assign Assignments
- ④ To Conduct Student Seminars
- ⑤ To Conduct Internal Examinations
- ⑥ To Conduct Guest Lectures

01-08-2022.

RESOLUTIONS:

- ① The Department of English has Unanimously resolved to complete the syllabus for II Semester students of B.A/BSc/B.Com in time.
- ② It is resolved to distribute the study material for II Semester students to prepare well for Public examinations.
- ③ It is resolved to assign Assignments for II Semester students of B.A/BSc/B.Com to enhance the ability of Reading & Writing skills.
- ④ It is Unanimously resolved to Conduct Student Seminars for II Semester students to enable them speak fearlessly & develop the Leadership Qualities.
- ⑤ It is Unanimously resolved to Conduct Internal examinations as a part of Continuous Assessment process.
- ⑥ It is unanimously resolved to invite eminent faculty members to deliver Guest Lectures as a part of faculty Exchange Programme.


K. SASI KUMAR,
K. SASI KUMAR, M.A., M.Phil.,
Head of the Dept. of English
S.V.K.P & Dr. K.S. Raju Arts & Science College
PENUGONDA - 534 320, W.G