

2019-2020.

34 MINUTES OF THE DEPARTMENT OF ENGLISH.

The Departmental meeting of English of SVKP & R.S. Raju Arts College, Renigunta was conducted on 10-06-2019 at 4:00 PM in the Department under the Chairmanship of K. Sasi Kumar HOD of English.

Members Present:

1. K. SASI KUMAR.
HOD of English.
2. P. Y. KRUPAVARAM.
Lecturer in English.
3. P. MALLESWARI.
Lecturer in English.

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P. Malleswari

AGENDA:

1. Timetable
2. Distribution of work load.
3. Implementation of Autonomous syllabus for I year
4. Student Seminars.
5. Remedial Classes.

MEETING NO. 01.

35

10-06-2019.

RESOLUTIONS:

1. The Timetable of the Department was prepared in consultation with the Timetable Committee as per the convenience of the Staff members.
2. Total work load of the Department 60 hours was shared & distributed among the Staff members.

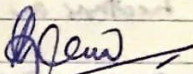
K. SASI KUMAR. - 20

P. Y. KRUPAVARAM - 20

P. MALLESWARI - 20.

3. The Department of English Unanimously resolved to follow & implement the syllabus of Adikavi Nannaya University for III & IV Semester students & follow the the syllabus of Autonomous for I year Degree students of I B.A./B.Sc./B.Com for the Academic year 2019-2020.

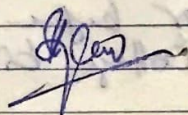
4. It is unanimously resolved to conduct Student Seminars for I & II Semester Students
5. It is resolved to conduct Remedial Teaching classes for academically backward students after the completion of College class work or before the commencement of the College term.


 K. SASI KUMAR, M.A., M.Phil.,
 Head of the Dept. of English
 S.V.K.P. & Dr. K. S. Raju Arts & Science College
 PENUGONDA - 534 320, W.G.

The Departmental meeting of English of SVKM's at K.S. Raja Arts College, Penukonda, was held on 09-09-2019 at 4:30 PM in the Department Under the chairmanship of K. Sankar Kumar HOD of English.

Members Present.

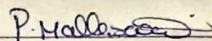
1. K. SANKAR KUMAR
HOD of English.



2. P. Y. KRUPAVARAM.
Lecturer in English.



3. P. MALLISWARI.
Lecturer in English.



AGENDA:

1. Completion of Syllabus in time
2. Distribution of study material
3. Organise a Guest Lecture.
4. Assignments
5. Internal Examinations

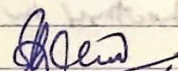
09-09-2019.

RESOLUTIONS:

1. The Department of English has unanimously resolved to Complete the syllabus for I & II Semester students of BA/BSc/BCom in proper time.
2. It is unanimously resolved to distribute the study material for I & II Semester BA/BSc/BCom students to prepare well for public examinations to be held in 04/NOV 2019.
- ③ The Department has unanimously decided to arrange a Guest Lecture for I & II Semester students on relevant Topics.

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- ④ It is resolved to assign Assignments for I & II Semester students of BA/BSc/BCom to enhance and enable them the reading and Writing abilities.
- ⑤ It is Unanimously resolved to Conduct Internal examinations for I & II Semester students of BA/BSc/BCom.



K. SASI KUMAR, M.A., M.Phil.,
Head of the Dept. of English
S.V.K.P & Dr. K.S. Raju Arts & Science College
PENUGONDA - 534 320, W.G.

MINUTES OF THE DEPARTMENT OF ENGLISH

The Departmental meeting of English of SVRPS & K.S. Raja Arts College, Ponugandla was held on 11-11-2019 at 4:00 PM in the Department Under the chairmanship of K. Sasi Kumar HOD of English.

Members Present:

1. K. SASI KUMAR
HOD of English

2. P. Y. KRUPAVARAM.
Lecturer in English.

3. P. MALLISWARJ.
Lecturer in English.

P. Malliswarj

AGENDA:

1. Time-table
2. Distribution of work load
3. Implementation of University syllabus
4. Student Seminars
5. Quiz Programmes.
6. Group Discussions.

MEETING NO: 03

11-11-2019.

RESOLUTIONS:

1. The Timetable of the Department was prepared in consultation with the Timetable Committee as per the Commission of the Staff members.
2. Total work load of the Department : Shared, and distributed among the Staff members as mentioned below.

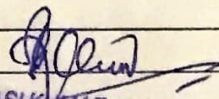
1. K. SASI KUMAR
2. P. Y. KRUPAVARAM ...
3. P. MALLISWARJ ...

③ The Department of English Unanimously resolved to follow the Syllabus of Adikavi Nannayya University for II Semester B.A/B.Sc/B.Com Students to follow the Autonomous Syllabus for II Semester B.A/B.Sc/B.Com Students for the academic year 2019-2020.

④ It is Unanimously resolved to conduct Student Seminars for II Semester B.A/B.Sc/B.Com Students.

⑤ It is Unanimously resolved to conduct Quiz Programmes for II Semester Students.

⑥ It is resolved to conduct Group Discussions on Current topics to develop the ability of spoken skilled logical thinking skills.


K. SASIKUMAR, M.A., M.Phil.,
Head of the Dept. of English
SVKP & Dr. K. S. Raju Arts & Science College
PENUGONDA - 534 320, W.G.

MINUTES OF THE DEPARTMENT OF ENGLISH

The Departmental meeting of English of SURESH K. RAJU Arts College, Penugonda was held on 2-3-2020 at 4.30 PM in the Department under the chairmanship of Dr. S. K. S. Kumar, Head of English.

Members Present.

1. Dr. SASI KUMAR.
Head of English.
2. P. Y. KRUPAVARAM.
Lecturer in English.
3. P. MALLESWARI.
Lecturer in English.

AGENDA:

1. Completion of Syllabus within
2. Distribution of Study material
3. Assignments
4. Student Seminars.
5. Guest Lectures
6. To Conduct MID Examination.

MEETING NO: 04.

02-03-2020.

RESOLUTIONS:

1. The Department of English has unanimously resolved to complete the syllabus of II & IV Semesters of I & II BA BSc Honors in proper time.
2. It is resolved to distribute the study material for II & IV Semester Students to prepare well for Public Examinations to be held in April 2019.
3. It has resolved to assign Assignments for II Semester Students to enhance the ability of Writing and Reading skills.
4. It has unanimously resolved to conduct Student Seminars to II Semester Students to enhance the ability of Presentation skills and to overcome stage fear also.
5. It is unanimously resolved to invite guest Lectures / Eminent personalities to deliver Guest Lectures to enhance the Personality development.
6. It is resolved to conduct MID Examinations to assess Internal marks.

S. K. S. Kumar
K. SASI KUMAR, M.A., M.Phil.,
Head of the Dept. of English
S.V.K.P & Dr. K.S. Raju Arts & Science College
PENUGONDA - 534 320, W.G.